**Worthington Area Foundation**

A community affiliate fund of Southwest Initiative Foundation

P.O. Box 373, Worthington, MN 56187

*Making Worthington an even better place to live with a lasting community investment and legacy*

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**Grant Application Form: Due October 1**

Name of Organization:

Street Address: City/State/Zip:

Phone: Fax:

Contact Person: e-mail:

**Tax Status**

 \_\_\_\_501(c)(3) \_\_\_\_Public Agency (government created) \_\_\_\_Unit of Government \_\_\_\_Other
*If other, describe*:

If you have a 501(c)(3) tax identification number, please list it here:

If you have a fiscal agent, please list the contact information and Federal Tax ID:

Signature of Fiscal Agent: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Proposal Information**

Project Title:

Project Start Date: Project End Date:

Please give a 2-3 sentence summary of the request, which we may use for publicity purposes.

Indicate communities served by this project:

Indicate the projected number to be served by the project: \_\_\_\_ Individuals \_\_\_\_Businesses/Agencies

Amount Requested: Total Project Cost:

**Please answer the questions on the following page. Answers may be typed or hand-written. You may use additional pages in order to answer the questions. If it is a collaborative project, letters of support from participating organizations are welcome.**

**Background Information**

Please write a paragraph that provides background information about your organization and its goals.

**Proposal Narrative**

Please write a more detailed description of the proposed project, specifically stating the project objectives and how they will be met. *A separate sheet may be attached for the proposal narrative.*

How will funding from Worthington Area Foundation be used to meet the objectives of this project?

How does this project benefit residents or communities in the Worthington area?

How will this project or proposal continue beyond WAF funding?

**Proposal Budget**

Please attach a budget which includes all projected expenses and in-kind contributions for the proposed project. Please indicate the sources of the revenue and in-kind contributors.

**Authorization**

I certify that the information contained in this grant application is true to my knowledge. I have the authority to apply for the funds requested.

Name and title of highest paid staff person or board chair: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of highest paid staff person or board chair: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_

Recipients of grants from Worthington Area Foundation are expected to send a follow-up letter or report about how the project was implemented and how the WAF funds were used within one year. Photos and quotes that may be shared in newsletters or with media representatives are greatly appreciated.

*Please send this application to: Worthington Area Foundation*

 *P.O. Box 373
 Worthington, MN 56187*

*Applications may also be hand-delivered to the Worthington Area Chamber of Commerce office.*

**\*\*\*\*THIS APPLICATION MUST BE SUBMITTED BY MONDAY, OCTOBER 1, 2018\*\*\*\***

**Worthington Area Foundation Grant Guidelines**

**Requirements:**

* All proposals must be submitted by a 501(c)(3) organization, a unit of government, or by a public agency. Organizations that are not tax exempt must work with a suitable fiscal agent willing to accept responsibility for the project.
* Worthington Area Foundation will consider funding up to 50% of a project, in-kind contributions may be considered part of the cost. Grants generally range from $250 to $3,000.
* Grant requests are considered annually by WAF. Organizations may apply more than once, but should not incorporate funding from WAF into on-going budget plans.

**In reviewing applications, the review team will look for evidence of the following.**

**The Proposal:**

* Demonstrates a benefit within the Worthington area.
* Is submitted by or collaborates with a local applicant.
* Incorporates an innovative approach and avoids duplication of efforts.
* Has clearly stated goals and measurable outcomes.
* Shows evidence of partnerships or collaboration when appropriate. (Letters of support from involved organizations, agencies and individuals may be submitted to clarify support and contributions to the success of the project.)
* Shows evidence of one or more ways to continue the project beyond the WAF funding.

**Worthington Area Foundation will give priority consideration to proposals that address the following local needs:**

Primary Priorities:

* Arts, culture, humanities
* Environment
* Youth Development

Secondary Priorities:

* Education
* Economic Development
* Housing

**Worthington Area Foundation generally will NOT make grants for:**

* Religious purposes
* Lobbying or political activities
* For-profit businesses
* Programs or services mandated by law
* National fundraising campaigns
* Ticket sales, raffles, or fundraising dinners